

The best way to guarantee your child's space in is to register online (<https://rec.cityoffederalway.com/wbwsc/webtrac.wsc/splash.html>), pay the Summer Camp (K-8<sup>th</sup>) Enrollment Fee (\$45) which is good for the entire summer and place a holding fees (\$50) on each week you would like to register for (the remaining payment will be taken the Monday prior to camp start date). Fireflies does not require a \$45 enrollment fee.

## Step by Step: How to Register for Summer Camp Online

1. <https://rec.cityoffederalway.com/wbwsc/webtrac.wsc/splash.html>
2. **Login** username (your primary email) and password. If you need assistance with either of these, please email [kim.ledyard@cityoffederalway.com](mailto:kim.ledyard@cityoffederalway.com) for assistance.
3. On the "Registration Home" page, click "Camps"
4. Select the appropriate camp (there are multiple pages of camps). **Fireflies** is for preschooler (ages 3-5), **K-2 Summer Camp** is for kids going into Kindergarten through 2<sup>nd</sup> grade, **3<sup>rd</sup>-4<sup>th</sup> Summer Camp** is for kids going into 3<sup>rd</sup> and 4<sup>th</sup> grade and **5<sup>th</sup>-8<sup>th</sup> Summer Camp** is for kids going into 5<sup>th</sup>-8<sup>th</sup> grade. **Click the "+"** next to enrollment fee and/or weeks of camp and then **"add to cart"** at the bottom of your screen.
5. Select who you plan to register and toggle the registrations to "continue"
6. Answer the questions FULLY for the enrollment fee (camp staff will use this on a daily basis for your child), **toggle** you have read and agree to the waiver and click **"continue"**.
7. **Billing Option:** You will have the option to **"Pay in Full"** or toggle down and select **"Summer Camp Billing Template (new card or card on file)"**  
**Pay in full:** Payment for summer camp will be paid in full at time of registration.  
**Summer Camp Billing Template:** Paying a \$50 non-refundable and non-transferable holding fee to guarantee child's spot in camp. Remaining payment will be due the Monday prior to attending. Payment will automatically be charged to the card you select or add to your account.  
**Click "continue"** and proceed to make a payment (and/or place a new card on file) to complete summer camp registration.